



4. Location of Property:

Street or Highway \_\_\_\_\_  
City or Area \_\_\_\_\_  
County \_\_\_\_\_  
State \_\_\_\_\_  
Tax District \_\_\_\_\_

5. Description of Property:

Land & Building      1    \_\_\_\_\_  
Land Only                2    \_\_\_\_\_  
Building Only            3    \_\_\_\_\_

----- Check One

6. Tax Information

Tax Map Number \_\_\_\_\_  
No. of acres \_\_\_\_\_  
Number of lots \_\_\_\_\_  
Date your chapter filed for tax exemption: \_\_\_\_\_

7. Deed information

Deed book number \_\_\_\_\_  
Page Number \_\_\_\_\_

8. Date purchase or lease approved by the chapter board: \_\_\_\_\_

Attach copy of minutes where a resolution is adopted to purchase or lease land. The resolution must be approved by National.

9. Date property Surveyed: \_\_\_\_\_

Attach copy of plat.

10. Insurance information:

Policy Company \_\_\_\_\_  
Address \_\_\_\_\_  
Policy Number \_\_\_\_\_  
Type of Policy \_\_\_\_\_  
Date \_\_\_\_\_ to \_\_\_\_\_

11. Inventory both real and personal has been checked against National's Inventory report and approved by president-elect.

Yes \_\_\_ No \_\_\_

A COPY OF THE DEED, LEASE AGREEMENT, MORTGAGE NOTE, ETC. MUST BE MAILED TO NATIONAL WITH THIS FORM.

NATIONAL OFFICE USE ONLY:

PRESIDENT/CEO APPROVED: \_\_\_\_\_ NOT APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

A copy of this form will be mailed upon approval.