



WILDLIFE ACTION, INC. FINANCIAL REPORT

Chapter WLA # _____

This is a mandatory form which is to be filled out monthly and mailed to WLA National Headquarters. As a 501 (c) (3) tax-exempt, non-profit organization, WLA is obligated to the IRS to submit a monthly report from WLA National Headquarters on each local chapter.

Month Ending Date _____

CHAPTER NAME: _____ TREASURER: _____

P.O. BOX _____ CITY _____ ST. _____ ZIP _____ Ph.: () _____

ACCOUNT	RECEIPTS	TOTAL FOR MONTH
Banquet		
Chapter Meals		
Donations		
Events / Fees (Skeet Shoots, Wild Days, Displays, School, Etc.)		
Fundraiser / Raffles / Projects / Etc.		
Interest - Checking		
Land		
Membership		
Pride Ads & Donations Patrons		
Project Money (Dues)		
Souvenirs / Awards		
Transfer from Savings		
Other		
SUB-TOTAL		
	EXPENDITURES	
Bank Charges		
Banquet		
Chapter Meals		
Chapter Newsletter / Flyers / Etc.		
Donations		
Dues / Subscriptions / Prof Fees		
Educational Materials (Video, Slides, Books, Tapes, Etc.)		
Electricity		
Events (Skeet Shoots, Wild Days, Displays, School, Etc. Fees)		
Fundraiser / Raffle, Project, Etc.		
Heat		
Insurance		
Inventory		
Land Mortgage / Lease		
Membership		
Nat'l Headquarters		
Office Supply		
Personal Property		
Postage (box, stamps, etc.)		
Pride		
Program S.H.A.R.E.		
Rent		
Repairs / Maintenance / Janitorial		
Souvenirs / Awards		
Taxes		
Telephone		
Transfer to Savings		
Water		
Wages		
Vehicle		
Other		
SUB-TOTAL		

BANK NAME: _____

ADDRESS: _____

TOWN & ZIP: _____

PHONE: _____

ACCOUNT #: _____

SAVINGS ACCOUNT \$ _____

LAND ACQUISITION FUND \$ _____

NOTE DUE BANK

\$ _____ Project _____

\$ _____ Project _____

\$ _____ Project _____

Total _____

CHECKING ACCOUNT BALANCE: Beginning of Month

\$ _____

+

RECEIPTS THIS MONTH:

\$ _____

=

TOTAL: _____

-

EXPENDITURES THIS MONTH:

\$ _____

=

CHECKING ACCOUNT BALANCE: End of Month

\$ _____

INVENTORY CONTROL REPORT (List any Purchase or Gift Over \$50.00)

	(B) Item	(C) Date	(D) Gift/Purchase	(E) Delete/Date	(F) Value	(G) Location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

INSTRUCTIONS:

SAVINGS ACCOUNT

- (A) If you're going to put money in Savings Account, write check from Checking Account. All money must first go through your Checking Account. You may have as many Savings Accounts as you wish. List "Transfer to Savings" (under Expenditures). Example: Savings Account Entitled "Land Acquisition Fund".
- (B) Chapter Meals - Deposit money taken in by passing hat.

INVENTORY CONTROL REPORT - This does not include items to be raffled off.

- (A) If you haven't purchased or been given any thing over \$50.00 write "None".
- (B) Item - What you purchase or were given.
- (C) Date - Write date your chapter received item.
- (D) Gift/Purchase - Write "G" or "P".
- (E) Delete - When your chapter no longer has item, place date here.
- (F) Value - How much item actually cost, not what it is worth.

TERMS:

- PROJECT MONEY** - Your portion of Dues Money.
- FEES** - Money received from Dove Shoots, Banquets, etc.
- DONATIONS** - Money received from people to WLA for Tax purposes.
 - Donations of \$200.00 or more must be reported to National.
 - National must have their name and address per I.R.S. requirement.
- SOUVENIRS** - Deposit money received by selling caps, T-Shirts, etc.

(PLEASE, FOLD, STAPLE, STAMP AND MAIL TO NATIONAL)

WILDLIFE ACTION ©

National Headquarters
 P.O. Box 866
 Mullins, S.C. 29574
 (843) 464-8473

YOUR STAMP
 HELPS
 WILDLIFE

**WILDLIFE ACTION, INC.
 National Headquarters
 P.O. Box 866
 Mullins, S.C. 29574**

ATTENTION: TREASURER

WLA FORM #11